

Rekeying Instructions

1 Rekeying the N078/R078

1. Remove set screw from barrel of lock.
2. Remove internal cylinder housing from lock body.
3. Remove brass retainer on back of cylinder plug.
4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
5. Push follower through lock, removing plug for rekeying.

2 Rekeying the DCN1-4, DCR1-4

1. Remove cam and screw.
2. Turn lock upside down.
3. Take a sharp tool and push retainer staple out.
4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
5. Push follower through lock removing plug for rekeying.

3 Rekeying the 300SD/400SD

Note: These locks do not need to be removed from cabinet to be rekeyed.

1. Open lock (cylinder projects forward).
2. Locate "speed release" button on left side of projected cylinder and depress with sharp tool. Cylinder will spring forward.
3. Turn key 1/4 turn and pull cylinder forward out of lock.
4. Pull up retaining pin located at rear of cylinder. Cylinder may be rekeyed in two ways: use a follow tool to remove plug, or access top slide.
5. After keying, hold bolt stable and reinsert cylinder while depressing "speed release." Lock cylinder will automatically realign itself and snap back into place.

3 Rekeying the T37 T-Bolt Lock

1. To remove bolt:
 - a. Turn key to the 2:00 position, pull bolt up
 - b. Using a small tool, depress the bolt spring through the hole on the back of the lock and pull the bolt out
2. Remove the trim collar from the lock.
3. Slide the pin retaining cap off to expose springs and pins.
4. Rekey as necessary.
5. After keying, slide pin retaining cap back into place.
6. Replace trim collar.
7. To reinsert bolt:
 - a. Insert key and turn to 2:00 position.
 - b. Insert bolt until spring snaps into place.

5 Rekeying the 100/200/500/600, 999/998/997/996

1. Remove set screw from barrel of lock.
 2. Remove internal cylinder housing from lock body.
 3. Remove brass retainer on back of cylinder plug.
 4. Turn key 1/4 turn and place follower tool into back of cylinder plug.
 5. Push follower through lock, removing plug for rekeying.
- Note for 100/200/999/998: use only .101 pins with this lock.
Note for 500/600/997/996: use only .095 pins with this lock.

6 Rekeying the 700/800/850

Note: For 850 follow steps 1, 2, 3, and 5.

1. Remove set screw from barrel of lock.
2. Turn key 1/4 turn and pull out cylinder and housing from lock body.
3. Extract cylinder and rekey same as a Schlage-style cylinder. Olympus brass cylinder body will chamber Schlage and Weiser original cylinders along with Lori replacement plugs. Less cylinder locks may chamber other manufacturer's cylinders.
4. Replace cylinder in housing. For proper operation, lazy cam must be timed.

Door timing: Driver bar must face away from direction the bolt is projecting.

Drawer timing: Driver bar must face in same direction the bolt is projecting.
5. Insert cylinder and housing by aligning set screw and hole.
6. Push until cylinder is approximately 1/8" from seated position. Use key to pick up lazy cam which will fully seat cylinder. If key does not withdraw at end of bolt throw, cam is not timed correctly (see Door & Drawer timing above - Step 4).